

**MINUTES OF THE DALLAS COUNTY  
SOIL & WATER CONSERVATION DISTRICT  
AT THE NRCS FIELD OFFICE  
OR Via Teleconference  
Wednesday, September 20, 2023 at 3:30pm**

**Call to Order**

The September regular monthly meeting was called to order by Eric Wessels at 3:35 p.m. Wednesday, September 2023, at the NRCS Field Office. Those present at the meeting were:

**Commissioners:**

Eric Wessels  
Neil Hamilton  
Patric McNorton  
Vern Tigges  
Veronica Lack

**Assistant Commissioner:**

Sharon Donovan

**Staff:**

Kelly Thomas - Dallas County CA  
Aaron Eggert – Dallas County DC  
Tyler Reams – Dallas County SC

**Approve Agenda**

**24-15-** Moved by Vern and seconded by Patric to approve the agenda. Motion carried unanimously.

**Approve Minutes**

**24-16-** Moved by Patric and seconded by Veronica to approve the regular meeting minutes from August 2023. Motion carried unanimously.

**Approval of Treasurer's Report**

Pat reported upon the transactions and bank balances and confirmation of the following:

All transactions on the August Treasurer's Report were reconciled with the August bank statements and all transactions had supporting documentation.

Vern and Patric signed amended Treasurer's Reports from 6/30/23 and 7/31/23 which Colleen Porsch, IDALS Financial Specialist, had updated. Those will be sent to Sadi Hawk.

**24-17-** Moved by Vern and seconded by Veronica to approve the August 2023 Treasurer Report. Motion carried unanimously.

**Review of 2<sup>nd</sup> set of bank statements**

In Vern Tigges, Co-Treasurer and reviewed the bank statements.

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**Expenses/Bills/Receipts**

Receipt from USPC for (5) books of stamps \$13.20 = \$66.00.

Patric had transferred all the savings account money to the checking account for changing banks. It was determined that an amount of \$1051.30 will be left in the account at Raccoon River Bank to cover check nos. 2204, 2206, 2207 and 2208.

**Old Business:**

**New Business:**

Signature required for IFIP-2 Year maintenance agreement.

Stream Table – it was determined that SWCD has limited use for the table, so we are passing on this.

BM's Grassed Waterway and Basin was discussed and will be put on the October 18, 2023 Agenda for an amendment to extend the date of completion.

**Correspondence/Upcoming Events:**

Website email was sent out and will review at the SWCD next meeting on October 18, 2023. Eric will talk to Jen about updating what has already been submitted by Committee members. Conversation was held about how to get the word out that the website is complete. Kelly has the list with the Website folder.

REAP Meeting Schedule was discussed by Neil and discussion was held.

CDI Conference Evaluation was filled out at the meeting and turned into Kelly to send responses to CDI.

Farm Camp information was reviewed by Eric, no further movement at this time.

**NRCS UPDATE**

Aaron reviewed the EQIP and CSP programs for signups ending in November. He also told the Committee that the Civil Engineering Tech was in and worked with Tyler.

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**Commissioner Reports**

Sharon Donovan spoke about contact made with a Waukee science teacher and will meet with her to discuss when and what to present to her classes. Aaron asked if he could also attend the meeting to get first hand what will be discussed.

Eric discussed the training session being held in Perry on 9/30/23 in Forest Park regarding well testing and monitoring. He said he will probably go to this to see who backed this program.

The next meeting is scheduled for Wednesday, October 18, 2023 at 3:30 p.m. in the NRCS Field Office.

**24-18** Moved by Pat and seconded by Neil to adjourn the meeting. Motion carried unanimously. Meeting was adjourned at 4:45 p.m.

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Eric Wessels, Chairman                      Date

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Kelly Thomas, Dallas County C.A.      Date